

**ATTACHMENT A - SUPERVISORY COMMITTEES FOR GRADUATE STUDENTS**

Applicable portions of the Graduate School Policy 4.2 have been excerpted and modified for these guidelines as follows:

- A. A Supervisory Committee is expected to function to give responsible advice, guidance and assistance to a graduate student working for an advanced degree at the University of Washington, and to evaluate the student's performance. For these purposes it is desirable that the Supervisory Committee be established in the quarter preceding the start of the professional project.
- B. Supervisory Committees for graduate students should be appointed in the manner and with the composition set forth below:
  - 1. For theses and professional projects, the supervisory committee shall consist of two to four members. At least two of the committee members must be graduate faculty members; and at least one of the graduate faculty members must be from the Department of Urban Design and Planning. For professional projects, a third member may be from the professional planning community.
  - 2. For students completing the MUP degree only or an informal concurrent degree, the supervisory committee chair must be an Urban Design and Planning graduate faculty member and the other graduate faculty member(s) may be from the Department of Urban Design and Planning or any other UW department(s). Additional members may be graduate or non-graduate faculty members from the Department of Urban Design and Planning or any other UW department.
  - 3. For formal concurrent degree students, the supervisory committee must include at least one graduate faculty member from each department. The committee chair must be a graduate faculty member and may be from either department. Additional members may be graduate or non-graduate faculty members from the Department of Urban Design and Planning or any other UW department. For professional projects, a third member may be from the professional planning community.
  - 4. Prior to enrollment in URBAN 547, the student must propose the Chairperson and Supervisory Committee to the Graduate Program Coordinator for approval. The student shall obtain written consent of the members to serve using the URBAN 547 Student-Faculty Agreement Form.
- C. Names and titles of all Supervisory Committee members should, as a matter of courtesy, appear in the Acknowledgement section (or elsewhere) in the professional project.