

## Faculty Meeting Minutes

Urban Design and Planning

February 18, 2025

Noon - 1:20pm

In person: GLD 208J

<https://washington.zoom.us/j/96471410721>

### Faculty Present

1. Christine Bae - Zoom
2. Branden Born
3. Rachel Berney
4. Christopher Campbell
5. Manish Chalana - Zoom
6. Karen Chen
7. Keith Harris
8. Helen Pineo - Zoom
9. Mark Purcell
10. Dylan Stevenson
11. Jan Whittington

### Staff Present

1. Edith Olguin

### Approval of Minutes:

Motion to approve minutes from January 21, 2025: **tabled for next faculty meeting**

Motion to approve minutes from February 4, 2025: **tabled for next faculty meeting**

### Announcements:

- Last Lecture: Latin American Urbanism Lecture Feb 18 Wed at 6pm by Izabel Colusso, Visiting Scholar
- Congrats to faculty members have completed file reviews, with some exceptions.
- Appreciation was extended to those who contributed despite a reduced number of faculty members available for the process.
- Reminder about submitting votes on annual appointments
- **Student Feedback & Faculty Communication**
  - Concerns were raised regarding faculty responsiveness to students, particularly in academic advising.
  - Some faculty members are failing to reply to student emails, leading to frustration and reassignment of advisors.
  - A proposal was made to establish a department-wide response time standard (e.g., within one week).
  - Discussion highlighted the need for accountability and ensuring students feel supported.

### Standardized response to failing

- More students are failing courses despite completing most of the work, often due to poor performance in a few key assignments.

- Faculty discussed whether students should be allowed to resubmit assignments for partial credit to avoid failing grades.
- Some faculty members support penalties for late submissions but believe failing students should have a chance to pass if they demonstrate learning.
- The department will further explore policies for handling failing grades, late work, and student communication.

#### **UDP Faculty Retreat - Strategic Planning**

- Scheduled for Friday at UW Tower, 22nd floor.
- Professional facilitation by BERK Consultants.
- The retreat will focus on strategic planning for the next 3-5 years.
- Faculty members were reminded to submit lunch orders.

CLOSED PART OF THE MEETING - Junior faculty left the room.

#### **Motions.**

Approve to reappoint Karen Chen - **Approved**

Approve to reappoint Dylan Stevenson - **Approved**

Out of time: College Council updates and Current use of funds plans agenda items for later discussions

**Adjourned 1:23pm**