

April 16, 2024

Noon - 1:20

In person: Gould 208J

<https://washington.zoom.us/j/96471410721>

Faculty Present

15. Dan Abramson
16. Marina Alberti
17. Rachel Berney (late, post approval of minutes)
18. Branden Born
19. Christopher Campbell (late, post approval)
20. Manish Chalana (late, post approval)
21. Karen Chen
22. Andy Dannenberg
23. Sofia Dermisi
24. Keith Harris
25. Helen Pineo
26. Qing Shen (~~late, post approval~~)
27. Dylan Stevenson
28. Jan Whittington

Staff Present

3. Diana Siembor

Approval of Minutes:

Motion to approve minutes from 4/2 and 3/5: **Approved**

Announcements

Born, Chair:

Three meetings left this year, fourth (tentative) is scheduled for exam week

- Next meeting: Curriculum committee sub-groups (Data Science and Climate Cert) will be sharing recommendations; will vote in last meetings if needed
- Following two meetings will be merit reviews
- 4th meeting: will take place this quarter (it will not be cancelled)

APA National Conference in Minneapolis last week, two affiliates and two students there; many alumni

- Born went to a PAB site visitor training
- UDP has no PAB site visitors. This is not an ideal situation
- Born asked faculty to consider if they want to be a reviewer. If so, contact Born

Campbell, Associate Dean for Student Services:

- ASE negotiations ongoing
- 2 more scheduled meetings
- Far apart on salary on some other issues
- Conversation is mild but getting spicier
- May 1 work stoppage may be possible, especially if contract isn't worked out next week
- June 1 would be the date that a longer strike could take place
- Website with updates on negotiations is available
- Faculty should not increase ASE's workload in anticipation of them going on strike
- Faculty make a grading plan beforehand in case ASE's go on strike

Born: NSF CHIRPP grant idea: apply as a department?

- Born talked to several faculty about it and it seems to fit dept. well
- If UDP does not get it, it would still be a good experience to apply for it, and would help in applying for NSF RT research-training grant in Sept.
- Might not be enough time--if so, next year

Alberti:

- June 6 planning proposal due, letter by May 6
- Alberti is available to mentor faculty interested in taking lead on this (especially junior faculty)

Whittington:

- Jan is part of another CHIRPP proposal, willing to participate in UDP CHIRPP proposal
- Jan is part of a committee of ACSP and could ask for letter of support

Berney:

- Worth more conversation
- Thinks Assoc. level faculty should lead, for practice as P.I., with junior faculty as support

Curriculum

Born:

- MUP Capstone Studio failed this A.Y. due to 1) scheduling two 5-credit studios and 2) Urban Design stdts weren't able to participate
- ARCH does 3 credits in 1st quarter, 6 credits in 2nd quarter for their capstone studios; allows involvement in other units studios in winter quarter

Abramson:

- Suggests doing a prep class
- Suggests earlier commitment - both the studio topic and the students who will sign up
- Need to work out other issues to make this a success
- How do we predict student involvement?
- Should ask LARCH how they decide what students are in studio

Alberti:

- Can topic be available earlier?

Born:

- Suggests we Pilot 3 credit winter course and 6 credit spring course this year, can revise later

Shen:

- We could learn from other programs' capstones if our faculty participated in PAB reviews

Born:

- We can get creative thinking of other capstone options (exams, etc) - for a later discussion
- We need to make a decision now for this year so we can advise students
- Vote to try 3/6 credit model in win/spr? Abramson moves, Alberti seconds.

Approved: 11 votes yes, 0 no, 0 abstentions

Ideas about Departmental future, 9 months into being chair (slideshow presentation)

A set of ideas, still a work in progress

- Opportunities, challenges, constraints, etc
- Wants faculty to have understanding of landscape
- This could be fodder for Strategic Plan in fall

Underlying values:

- Program improvement

- Faculty compensation to market
- Increase amount and stability of PhD student funding
- Avoid burnout/reasonable workload consideration

(Born presented a table of following)

Executive Order 59 - defining standard workloads and excess compensation

Workload (LEADS) -

- 40-40-20 standard faculty load: Research/Teaching/Service
- Publication Expectations
- Advising Expectations
- Teaching Expectations

Merit

- Need clarity for merit
- Guidance function - need targets
- Unit adjustments only available if meritorious

Unit Adjustment

- Shift priorities (outside of UDP control)
- Increase revenue (SCH)

Faculty Raises

- Shift Priorities (outside of UDP control)
- Increase revenue (SCH)

PhD funding and predictability

- More courses for TA and lecturers
- ASE contract implications
- Increase revenue (SCH, research funding)

Burnout/workload

- Advising clarity and equity
- More faculty
- Capstone
- Reconsider committee structure for PP
- Possibly teach fewer courses with more SCH

Thinking about Urban Planning Minor and Urban Studies Major

- UP Minor: more robust with more course options and availability
- We don't have a large undergrad base: more UG courses provide more teaching opps for PhD
- Creates additional revenue, could pay for additional faculty
- Otherwise, creating more grad classes dilutes enrollment in other grad classes
- Born asked faculty to think about courses that could be meaningful for them to teach to undergrads. Can bring in CTL for assistance with course development
- Can stack courses; offer every other year to increase enrollment
- Teaching larger classes generates more revenue
- Courses can be designed with TAs in mind
- Need modern metrics (4 courses isn't ABB sensitive); faculty could teach 4 classes or three with 500+ SCH, some consideration of contact hours?
- All of this is on the table to feed our thinking for a discussion in the fall

Shen:

- Applauds creative and careful thoughts
- Urban Studies Major:

- Tacoma runs a program already; other programs (like Geography) can oppose this
- For PhD program
- PhD steering committee has its own ideas of good educational models

Born:

Provost may soon stop majors from being created because there's a lot being created right now, so timeline for doing this may be more imminent than what we may think

YARS: consistent with LEADS

Harris:

Harris and other faculty in LEADS group charged with faculty workload

Charge: metrics for teaching load

Approach: inventory of teaching, research and service

Goals: establish standards

Idea: standardize YARS through a streamlined template google form

Input submitted publications into YARS (not items you have in progress) - faculty will get credit for works completed

Emphasis on outputs