

Department Faculty Meeting

March 4, 2023

Noon – 1:20

In person: Gould 440

<https://washington.zoom.us/j/97032024504>

Agenda items

12:00 - 12:05	Review Agenda	Campbell
12:05 - 12:15	Approve March 7 minutes	Campbell
12:15 – 12:25	Fac Senate updates; College Council updates	Chalana; Whittington
12:25 - 12:35	Review spring meeting schedule	Campbell
12:35 - 1:10	Chair search discussion: Overview of the position and what we are looking for.	Campbell et al
1:10 – 1:20	Good of the Order	Campbell; open

Attendance:

Faculty Present

1. Dan Abramson
2. Marina Alberti
3. Christine Bae
4. Branden Born
5. Christopher Campbell
6. Manish Chalana
7. Sofia Dermisi
8. Himanshu Grover
9. Keith Harris
10. Qing Shen
Dylan Stevenson
Bob Freitag

Staff Present

1. Edith Olguin
2. Mike Bartley - Zoom

Student Present

1. Evelyn Newman

1. Mike Bartley's introduction, new CBE Research Administrator; presented and explained a documented titled 'College of Built Environments Proposal Deadlines Sponsor Due dates', this document will be sent to faculty by E. Olguin, any questions can be directed to M. Bartley via email. Announced there is a new grant manager that will start in two weeks.

2. Review Agenda:

The Chair reviewed the agenda for today's meeting and asked for additions. Hearing none, the meeting proceeded.

3. Approval of Minutes:

Approve minutes from March 7, 2023 faculty meeting - **Approved**

4. Faculty Senate and College Council updates

Senate updates (Chalana)

- The senate approved the diversity credit resolution from 3 to 5 credits effective Autumn 2023 for undergraduates. Submit comments or suggestion by April 10.
- Merit review procedure will be discussed this week. UDP Faculty had an initial discussion. Faculty can provide input directly to the Senate.

College Council updates (Campbell)

- The College Council is in the process of reviewing the college bylaws, type of changes;
 - Cleaning grammar and adding references to the College code.
 - Substance of the bylaws
- All changes should go out to faculty, no clear what the process will be yet.
- The BE Curriculum conversation is continuing.
- NOMAS board, there is conversation about making the comments on the board public.
- College department budgets is in process.

5. Review Spring meeting schedule (Campbell)

- The chair presented a calendar for the next faculty meetings with the list of items to address:
 - Faculty meeting dates: April 18, May 2, May 16, May 30 and Jun 6.
 - Meet Candidates to Department Chair position
 - Jake Vigdor from the Faculty Senate - Merit Review Proposal
 - Conversation about Department Merit Review process (expected 2% merit)
 - Conversation about the Sustainability Certificate (track or specialization)
 - Possible conversation about Student's awards, bylaws changes, and BE curriculum.
 - Possible hire with the School of Public Health for a Research Faculty funded in soft funds.

6. Chair Search Discussion (Campbell)

Faculty had a conversation about the process and asked current chair (C. Campbell) and previous chair (Q. Shen) of their point of view on the skills/strengths for a new chair.

Reminder about the chair search process; for internal chair search, UDP faculty review candidates and make a recommendation to the Dean. The Dean make the final decision.

7. Good of the Order

None recorded.

8. Meeting Adjourned at 1:20pm