

Department Faculty Meeting

May 17, 2022

Noon – 1:20

In person: Gould 102

On-line: <https://washington.zoom.us/j/94538497195>

Agenda items

12:00 - 12:05	Welcome	Campbell
12:05 - 12:10	Approval of minutes	Campbell
12:10 – 12:40	FAR template approval	Campbell
12:40 – 1:10	Teaching Faculty discussion	Campbell
1:10 – 1:20	Short Topics	Campbell

Attendance

Dan Abramson, Qing Shen, Marina Alberti (arrived 12:29), Christine Bae, Rachel Berney, David Blum, Christopher Campbell, Andy Dannenberg, Sofia Dermisi, Wendy Freitag, Larissa Maziak, Mark Purcell (arrived 12:13, departed ~12:30), Alexis Wheeler, Jan Whittington

Approval of Minutes

Dan moved to approve the May 3rd meeting minutes; Qing seconded; 7 Yes; 1 Abstain; 0 No

FAR Template Approval

Christopher introduced a sample UDP Faculty Activity Report (FAR) template that he had prepared based on FAR templates used by Qing and others. He noted that the template is designed to clarify the status of certain elements that had been unclear in the past. He walked faculty through its components while Jan provided critique and suggestions based on her review of the template and evaluation of TPMR guidelines.

Christopher noted all instruction of credit-bearing UW courses, including 600-800 level courses, should be reported in the top portion of the FAR.

Jan asked how to value teaching service outside the UW, and Qing recommended attributing some value to it, but not equivalent to UW work.

Under the “Research Awards and Grants” section of the FAR, Jan recommended also recognizing “other types of creative works” and “non-funded research.” Rachel supported this suggestion, stating there’s a lot of

community-engaged work that may be in progress and often requires preliminary work that is otherwise unrecognized.

Regarding “External Service,” Dan asked how to report external tenure & promotion review, as it is typically confidential. Qing indicated that he specifies the number of external review committees he served on that year, without specifying the people or institutions.

Jan raised the issue of anticipated updates (e.g. addition of an EDI component) to the TPMR guidelines, asking whether to incorporate these updates now or wait for their anticipated imminent passage. Rachel and Christopher encouraged her to add them to the draft template now.

In response to a question about whether to reference anticipated grant awards or future work in the FAR, Christopher reiterated that the FAR covers Spring 2021 through Winter 2022, and there is no need to mention future work, as it will be addressed in the next FAR. He added that faculty must also submit their CVs with the FAR, as this provides context for the single year addressed in the FAR.

Christopher thanked Jan for her willingness to make final edits to the template, informing faculty that there will be a vote to approve the FAR template prior to the next faculty meeting.

Teaching Faculty Discussion

- Dan: with Bob’s passing, what happens with the search?
- Christopher: 2 committees need a new member: The T&P committee was Bob, Qing, & Dan. Bob passed away and Qing has stepped down so now we need two new people. We also need a replacement for Bob on the Teaching Faculty hiring committee (formally Bob, Rachel, Jeff Hou). Marina Alberti has volunteered to serve on the search committee.
- Jan: we’ll need to have a vote to reconstitute the committees
- Dan: Marina could also cover the T&P committee, while Mark could serve on the teaching search committee
 - o Jan: Mark was an advisor [to a potential applicant] and would have a conflict if [that person] applies for the teaching professor position
 - o Marina: I have limited time and would rather be on the teaching professor committee, not the tenure committee
 - o Christopher: as a reminder, the tenure committee won’t decide whether the candidate gets tenure. Its primary responsibility is to identify external reviewers, solicit the reviews, and then review the candidate’s packet and provide an assessment to the full faculty in fall.
 - o Christopher requested a motion to add Marina to the hiring committee that would continue to include Rachel and Jeff Howe. No motion was made.
 - o Jan proposed that the faculty’s next order of business should be changing the chair contract to permit chair(s) to do TPMR work
 - o Dan: the chair of the TPMR committee should be a full professor
 - o Jan requested a summary of meeting from Christopher

Short Topics

Qing encouraged everyone to attend the Annual PhD Symposium and Evening Social on Friday, May 20.

Meeting adjourned at 1:24 pm.