

Department Faculty Meeting

January 10, 2023

Noon – 1:20

In person: Gould 440

<https://washington.zoom.us/j/97032024504>

Agenda items

12:00 - 12:05	Review Agenda	Campbell
12:05 - 12:10	Approve Dec 13 minutes (vote)	Campbell
12:10 – 12:20	Fac Senate updates; College Council updates	Chalana; Whittington
1:20-1:00	Dept updates and plans	Campbell
1:00 – 1:20	Open	All

Attendance:

Faculty Present

1. Christine Bae
2. Branden Born
3. Christopher Campbell
4. Manish Chalana
5. Sofia Dermisi
6. Jan Whittington
7. Robert Freitag
8. Dylan Stevenson

Staff Present

1. Edith Olguin

Approval Minutes:

Approve minutes from December 13, 2023 faculty meeting - Approved

Reminder: Faculty meetings minutes are public records and are posted on the UDP website. The exception is discussions about personnel, merit, promotion and tenure. For these cases the discussion is closed, and the minutes for that conversations are not posted.

Faculty will vote on the 'closed' part of the Jan 13 minutes next faculty meeting on Jan 24, 2023

Faculty Senate Updates (Manish)

(Manish) Faculty Senate - No updates

(Whittington) College Council;

- Review budgets for departments and college
- Revisions to the bylaws for the College Council
- Review issues like guidance from the College Council to the Curriculum Committee
- Voting faculty of the College would like to turn it into two meetings of the voting faculty college this year. This will allow to review and discuss the materials.

Department updates and plans (Campbell)

(Dermisi) HEFT 1 is going through the Curriculum Committee, one suggestion was to adjust the title and the objectives. HEFT 2 has similar title. If there are more courses that UDP needs to get through CC get them started ASAP or reach out to S. Dermisi.

(Whittington) Is there a UDP internal process to make an experimental course into a permanent course?

(Campbell) UDP has a Curriculum Committee. Process: submit proposal to the curriculum committee, they review it and approve it and it is sent to the Department Chair (In UDP, the chair is part of the curriculum committee) then it is submitted to the CBE curriculum committee. H. Grover is the chair of the dept curriculum committee.

(Born) Livable City Year is rolling. LCY is working with Pacific County Economic Development Council. LCY has seven projects this year and is involving UDP and CEP programs. LCY just began a climate change project with the City of Snohomish which will be part of URBDP 506/507. LCY is also having conversations with other cities in the region. Teri has stepped down to 10%FTE. Alison Lorenz is the new Assistant Program Manager, she is a graduating Master's In Public Affairs.

(Campbell) Updates in the department; R. Berney and M. Purcell are on sabbatical leave winter and spring quarters. Q. Shen delayed his sabbatical due to conditions in China where he planned to spend it, will reapply for winter and spring next year. D. Abramson is hosting today a group from Shoalwater Bay that he has been working with over the last quarter. There is an exhibit featuring the work that the studio did last quarter today at 5pm at the Gallery.

(Campbell) Updates in the college; Advancement has hired two staff members: director of marketing and communication. New assistant director for advancement, she will work with UDP and Landscaping Architecture. Tuition: Chairs have recommended no tuition increase for AY 2023-2024.

MUP applications: Deadline is closed for International applicants

CBE Lead Program - Cohort 10-12 will meet once a month providing instruction around aspects of managing the college such as budgets, governance system, how course process approvals or scheduling works. In summer there is an opportunity to complete a project (for example, develop a piece of policy, a program, do some research) for salary. Applications can be nominated by chair or self-nominated. Due at the end of the month. Open to tenure-track and multiyear contract. Let the chair know if you'd like to be nominated.

(Whittington) What is faculty role to find the new chair? Is there a timeline?

(Campbell) The Dean has not decided when to open the Chair search. B. Born is serving as Associate Chair for the rest of the year.

Plans for the quarter:

(Campbell) We have time to take on some projects this quarter if we would like. Some suggestions: 1) Thinking about qualities for the next chair, 2) Update Strategic Plan, 3) Merit Review Process. Are there others?

(Dermisi) Review recruitment strategy for MUP students

(Campbell) Current recruitment strategies; Graduate advisor (D. Siembor) has collected recruitment strategies from the last years: 1) She has set up a series of online open houses; 2) Sent email to all departments on campus that have anything to do with planning, to branch campuses and other universities including HBCUs and Hispanic universities; 3) She advertises the program on a national list of 15,000 students of color; 4) She tracks everyone that shows interest in the program and follows up; 5) If someone starts an application but has not finished, she follows up. There are probably other things we could do too. For example, we might do a better job with social media.

(Bae, C) Students are interested in sustainability. We could create a sustainability specialization or certificate. (General faculty interest in this with conversation focused on sustainability)

(Freitag, R.) Interest in Resilience has also grown.

(Born, B) Could we broaden to talk about all specializations? Is this a strategic planning process?

(Whittington) Would like to review current teaching assignments to identify opportunities to change the curriculum. Requests list of individual teaching assignments.

(Campbell) There seems to be some interest in working on strategic plan focusing on the MUP curriculum specializations and developing a plan around that. Is that correct?

(Not a clear response.)

Adjourned 1:20pm