# **Department Meeting**

**October 6, 2020**

**12:00-1:20 Zoom - ONLINE**

# **Agenda items**

1. Welcome to Fall (10 mins)

2. General Announcements

 - MUP Feedback meetings

 - PAB Self-Study

 - CEP EDI

 - Voting Drive

3. Office Hours

4. Summer improvements

5. Goals for the Year

 - EDI

 - MUP Curriculum

 - Joint Faculty position

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Present: Larissa Maziak, Mark Purcell, Marina Alberti, Sofia Dermisi, Diana Siembor, Dan Abramson, Keith Harris, Wendy Freitag, Bob Freitag, Megan Herzog, Branden Born, Rachel Berney, Manish Chalana, Jess Zimbabwe, David Blum, Christine Bae, Jan Whittington, Qing Shen, Himanshu Grover

**Autumn quarter, are there any issues?**

* Graduate studio is proving to be difficult…Challenging when the instructors can’t all be in the same space
* There have been some issues with connectivity
* There was an issue with Canvas in the first week…would be helpful if communication about any general issues could be broadcast

* If myuw.edu is down go to canvas.uw.edu
* Harder to connect with students
* Good idea to “make peace” with the situation and recognize online won’t be the same as in person
* Humor is important, good to make light of the situation.
* Students are getting the raw end of the deal…
* Difficult to not see all the students at the same time…
* Breakout function is not working for some...
* Is it possible to borrow a PC from the college
* The DIGI commons does have a person but they are still undergoing training.
* Zoom freezes after about an 1:15….
* This might be due to internet cables…Switched to Century Link ethernet..
* Issue with annotations??
* Century Link Glass

Office Hours: Megan showed us how to use Google Calendar for office hours

Another option is Calendly

Whatever you choose..it’s important to keep in touch with your students

**General Announcements**

 - MUP Feedback meetings: Rachel and Diana are hosting check in meetings for both 1st and 2nd year students. We’ve been doing this since summer and it’s been a great way to stay connected and a great way to disseminate information

 - PAB Self-Study: Think about what you want to share w PAB report…Site visit will be Feb 7-9 2022

 - CEP EDI : Students are meeting with julias ..important to make the extra effort to keep in touch

 - Voting Drive: Encourage students to vote~

Are people using slack? Some are..students are using it anyway

Think about what election week is going to look like..maybe think about restructuring your grading? Just in case there are large protests

Students have option of S/NS this is an exception to this quarter. <https://registrar.washington.edu/students/ec-grading-change-request/>

Can the department send out a message around this…create a policy?

The office that handles Student exchange has cancelled all international student exchange

The NERUS program is going to be holding an info and recruitment session in November…this is for 1st year students to learn about the program

We have been updating the EDI page..please send us info if you have anything else to add

The orientations were very successful..it was helpful and we will continue this model beyond and shout out to Diana and Rachel for all their hard work!!!

5 Goals for the Year

 - EDI

 - MUP Curriculum Mostly done with these changes…but still work to be done HEFT etc..going to push on this year

 - Joint Faculty position Starting this conversation. We’ll be putting forth a job description..etc. We have 2 years to make this hire. It’s a bit tricky because there is a hiring freeze

Be mindful of the CBE strategic plan and make sure your voice is being heard…Reminder Jan is on the committee and is available as a resource.

Will a new draft be shared out?