# **Department Meeting**

**April 7, 2020**

**Noon – 1:20 Zoom – ONLINE**

Join Zoom Meeting [https://washington.zoom.us/j/745265629](https://www.google.com/url?q=https://washington.zoom.us/j/745265629&sa=D&ust=1586714155989000&usg=AOvVaw2ZlnsSmTBqwsXTzwOp-IaP)

# **Agenda items**

|  |  |  |
| --- | --- | --- |
| 12:00- 12:05 | **Approve minutes** | Campbell |
| 12:05 - 12:15 | **COVID-19 Updates** | Campbell |
| 12:15 – 12:30 | **Chair Transition Updates Q&A** | Campbell |
| 12:30 – 12:45 | **Teaching Check in** | Open |
| 12:45 – 1:15 | **Thesis/Pro Project Planning** | Open |
| 1:15 – 1:20 | **Other news?** | Open |

**Present**: Larissa Maziak, Manish Chalana, Dr. Bob, Sofia Dermisi, Marty Curry, Himanshu Grover, Rachel Berney, Christopher Campbell, Dan Abramson, Qing Shen, Marina Alberti, Diana Siembor Christine Bae

**Absent** Branden Born, Mark Purcell, Jan Whittington

**Approve Minutes: Move approve**

**Covid updates:** No in person graduation for UW…but there may be a virtual one . Consensus is that things are going well…even the design build.

Everything running like normal but everything is slowed down and no events.

CEP senior project may be running more like a film fest

MUP end of year event will also have to be online. If possible to have at all.

What about a slide based presentation? Do a survey ahead of time and see if it is possible and or if this is something they want to do?

It would be good for students to connect via zoom..

Re CEP…do you think Steven Fong would be available to help as a consult?

Lee Schneider Red Apple…may be able to help making video on a smart phone

Gould is still “available” but just to use your office…

Rapid Response team has disbanded and now they are looking at longer term plans

Possibility of hiring freeze, and more financial issues may be coming down the pike. There may be salary adjustments but that is up to the state.

What about International students who won’t be able to get Visas…it’s hard to put in contingency planning because there are so many unknowns..

Our biggest focus is getting our MUP 2020/2021 class confirmed

MIPM Program is moving along as planned but for certain things like a capstone interviews etc are finding it to be a bit more difficult

**Chair Transition**

Christopher is now acting chair of dept of real estate in addition to his current role of chair for UDP

Has been working hard behind the scenes to get caught up

To manage the impact…were trying to think of how to re organize the current work load

Particularly need help managing the MUP program…

Next year, we begin the PAB accreditation review process…

**Teaching Check in**

Larger classes are more difficult in managing breakout rooms Would be nice to have the ability to see raise hand

[Prezi](https://prezi.com/) web cam? Himanshu is using this with some success

We need to be aware that students are learning “differently” right now…what is their level of stress?

One problem w studio experience is that it’s too many hours all online…

All faculty use a different type of Canvas…

How are students using slack?

Qing will still have weekly PhD meetings and regarding the symposium, they are still waiting to hear back from students whether they still want to have symposium…and what it will be…speaker from Tufts OR students speaking about covid

What percentage of classes are being recorded…We can send out a survey? Most of our classes are synchronous but don’t record conversations…

Generally, it’s good to protect discussions…but in some instances, like time zone etc…it may make sense to record the entire class. If you are doing this…please make sure to have the conversation with the students before hand.

One work around is to record your lectures over a power point to avoid large files taking up space

**Thesis/Professional Project**

How are students feeling about their thesis?

Some have to revise their research design because they are not able to get out and gather data and make observations…

Some are not reaching out so Christine for example, is reaching out to them

**How can we help students revise their projects so that they can still graduate on time?**

If you haven’t done so…please reach out and do a check in. Find out where they are and what adjustments need to happen. Maybe some of the data we were counting on won’t be available..

**What are some problems/challenges faculty might see?**

Signature forms

Need to modify number of interviews

Finding out how students are managing in their day to day

There is a lot of anxiety that were seeing in students…helpful for students to change their time line and cutting down on field work.

It’s important to scale back but still make it meaningful

Students may need to change their idea completely

If they are changing their idea NOW it’s going to be only 2 months to complete thesis which is not that much time..

Let’s put a survey out and ask students if they would like an extension..

If it’s extended to summer…will faculty be available to advise in summer?

Two week formatting time only over dribbling over summer…

In MIPM they just changed capstone from spring summer to fall winter….

Should be student by student basis

Best case, a paired down thesis over all but done on time

Next, they have the option to extend…best case is two weeks but maybe more if needed. The worry is that if it goes into summer, the likelihood they will finish gets weaker as more time goes by.