

Minutes

Urban Design & Planning

Department Meeting

January 28, 2019

Noon - 12:45 Gould 440

Agenda items

12:00- 12:05	Approve minutes	Campbell
12:05 - 12:10	Announcements	Mugerauer
12:10 - 12:30	Curriculum schedule update	Berney
12:30 - 12:40	Dept/College updates	Campbell
12:40 - 12:45	Announcement	Grover

Present: Rachel Berney, Qing Shen, Branden Born, Sofia Dermisi, Bob Mugerauer, Dan Abramson, Christopher Campbell, Larissa Maziak, Himanshu Grover, Manish Chalana, Jan Whittington

Absent: Marina Alberti, Christine Bae

Approve Minutes for Jan 14 meeting

Move, Approve

1 abstain

8 yes

0 no

Bob Mugerauer

Reiterating that faculty service work, to get a course “buy out”, has to be chairing a committee or leading a committee or head of a department

In the last meeting there was a conversation about teaching load and thesis committee commitments for faculty,

It was suggested that Diana or Larissa look up who is on what thesis committee and share that with all faculty...

Bob suggests that faculty self-report your list of additional duties including committees you're on in your FAR

Christopher response

The question of work load...it's a topic that's come up in college chairs meetings and it's a broader conversation at the University.

Every dept. in this college has a different way of measuring work load

There's no current metric across the college.

Over the next several months the college will be looking at this

Not everyone occupies the same work space which makes it almost impossible to compare because there is so much variety.

Curriculum Schedule Update : Berney

There are 2 Groups

Group 1 is pretty much ready to move forward on.

We need to go through the stakeholders with these syllabi including a diversity task group. PAC and students BEFORE the April 1 deadline

Proposed Core Curriculum Timeline for Group 1 Syllabi

1/28/2020

Where to place faculty discussion/vote?

- 1) Complete syllabi drafts
 - a) Group 1
 - i) 501 Comp Planning - HG
 - ii) 520 Quant Methods – HG
 - iii) 5XX Qual Methods – BB/RB
 - iv) 573 Digi Design - RB
 - b) Group 2
 - v) 500 Planning in Context - JW
 - vi) HEFT series – MC/DA
- 2) Complete UDP stakeholder review (students, PAC, diversity committee)
 - a) Diversity Committee (mid-Feb?, workshop with CC and other members?)
 - b) PAC (presentation + feedback session) late Feb/early Mar?
 - c) Students (presentation + feedback session) early/mid Mar?

- 3) Revise and final
- 4) Upload to Kuali system April 1
 - a) CBE curriculum review April 15
 - i) Notice of Proposal and 1503 forms completed
 - b) Dean's review and approval
 - c) UW review and approval May 8 > they meet June 2
 - i) Significant Change Proposal form completed
- 5) Organize soft launches for 2020-2021+

Comments:

Manish has been working with the Diversity committee in the college...this new initiative will check all new syllabi and how it intersects with the EDI initiative.

USC has an inclusion checklist that the UDP curriculum committee went over today

If we decide to change the thesis requirement, it will be a similar procedure but we first need to make a decision about the future of the thesis requirement

Is the Curriculum Committee prepared to take the thesis topic back up?

The current priority is to focus on curriculum and then loop in thesis once we have group one moving along..

We will need to have a vote on the group 1 syllabi but we want to have the stakeholders review first...

Do we want to commit to this timeline?

YES!

Dept/College updates

Data Science Minor

There is a data science proposal that the college is working on based on a request from the new data science minor. It would allow the college to hire someone at 50% up to 6 years and the data science would help fund them but after the 6 years, the unit takes on the full cost. It's a way to get in a new person. College is putting in one proposal that would fit between this college and other units. Due this Saturday and we'll know in a few months.

Jan asks that we included someone with a capacity to apply and teach AI and machine learning

We want to have someone helps us the follow recent trends in data analysis...See if this an opportunity to revitalize the urban form lab?

The other question is what department would take this on...

ABB funds

The Dean is looking at the way ABB funds are being distributed throughout the college

In principle it's funneled down to the departments Arch for example generates a lot of money because they have huge classes. Looks like we are moving to a more centralized budget. Most depts. will get a more equitable funding model.

We are looking at a negative "true up" this year so things will be tighter over the next few years. We will know definitively in spring

There are currently 3 chair searches going on in the college