# **Department Meeting**

**October 1, 2019**

**Noon – 1:20 Gould 102**

DRAFT VERSION NOT YET APPROVED BY FACULTY (10/1/19)

# **Agenda items**

|  |  |  |
| --- | --- | --- |
| 12:00- 12:10 | **Phil Hurvitz update** | Hurvitz |
| 12:10 - 12:35 | **Chair Report** | Campbell |
| 12:35- 1:00 | **MUP Curriculum Retreat** | Campbell |
| 1:00 – 1:15 | **Committee Assignments** | Campbell |
| 1:15 -1:20  | **Other Issues** | Campbell/Open |
|  |  |  |

**Present:** Christopher Campbell, Larissa Maziak, Dan Abramson, Bob Mugerauer, Christine Bae, Diana Siembor, Branden Born, Jan Whittington, Rachel Berney, Marina Alberti, Manish Chalana, Sofia Dermisi, Mark Purcell, Qing Shen, Phil Hurvitz, Marty Curry (12 voting members autumn quarter)

**Absent**: Himanshu Grover (on leave)

**Phil Hurvitz Update:**

Phil resigned his faculty position with the department. AHR made his promotion contingent on being 50% fte, which was untenable. He is working on the UW data collaborative. He would like to keep his relationship open with UDP and will continue to work 20 to 30% with the Urban Form Lab/TRAC.

Phil is so valued by the department and we are saddened and frustrated with the outcome.

**Chair Update 2019-2020 Goals**

**1. MUP Curriculum**

 A. Get approval for Core Curriculum by end of year

 B. Pivot to Clusters/specializations

 - Aim to have content completed by end of this academic year

 - Seek approval for any new courses and for changes to MUP program

 - “Soft launch” of new curriculum next academic year 2020-2021

 - Full launch for class of 2021-22

**2. Update Policies and Guidelines for faculty workload and assessment**

 Goals:

* Increase transparency and equity
* Bring into compliance with UW and into alignment with College
* Will require a taskforce to work on this
* In time for spring reviews

**3. Diversity – with aid of Diversity Committee**

 A. Trainings and discussions

 B. Curriculum revisions

 D. Departmental Culture

**4. Develop Hiring Plan for additional TT member of the faculty**

* Should respond to anticipated changes in curriculum
* Should respond to departmental research needs and opportunities
* Would like to have priority areas identified by end of winter
* Collective process – largely during departmental meetings

**5. Other Activities**

 A. Center for Livable Communities – restructuring and growth

 B. Outreach and visibility – newsletters, social media, website revisions

C. MUP recruitment – Focus on building diversity and raising application and matriculation

 numbers

D. Budget and fundraising – New budget system within college; new fund raising initiatives

E. Initial prep for PAB (YAY!!!)

**6. Other Stuff Happening:**

1. Berney Tenure and Promotion – vote Oct 29

2. CM Chair Hire – will be completed mid winter

3. Annual reviews – Mark and I will meet with you over next month

4. Lots of College Stuff:

 - Strategic Planning Initiative

 - New Associate Dean for Academic Affairs – new initiatives

 - New Associate Dean for Research – new initiatives

 - EDI initiative

**MUP Curriculum Retreat**

**UDP Core Curriculum Retreat**

Friday, October 11th, 2019

Location: Alder 103

Happy Hour: Big Time Brewery

**Retreat Agenda**

9:00 am – 9:15 am **Coffee and breakfast (on site)**

9:15 am -10:30 am **Overview and Core Updates**

1. Retreat overview and goals

2. Summary presentations of new Core syllabi with time for Q&A

3. Next steps in Core curriculum development

10:45 am -12:00 pm **Pivot to Specializations/Clusters**

1. Overview of the cluster concept - Born

 2. Discussion and Q&A

 3. Check in: Move forward?

12:00 pm – 1:00 pm **Lunch (on site)**

1:00 pm - 2:00 pm **Developing Cluster Themes**

 1. Brainstorm Cluster Themes – Full group

2:00 pm – 4:15 pm **Individual Cluster Development (2 rounds)**

 For each round:

 1. Meet in small groups around cluster theme and identify:

 a. Cluster description and learning goals

 b. Key courses – existing and needed new courses

 c. Other needs/issues/opportunities

2. Report back, discussion

4:15 pm-4:45 pm **Next Steps**

1. Vote on moving forward

 2. Next Steps

5:00 pm - **Happy Hour**

 **URBDP Service Assignments AY 2019-2020**

**Curriculum Committee:**

 Open

 Rachel Berney

 Open

 C. Campbell

 Diana Siembor

 Student

 **College Council Rep**

 Dan Abramson

 **College Curriculum Committee**

 Jan Whittington

 **MUP Admissions Committee**

 Sofia Dermisi

 Mark Purcell

 C Campbell

 **Diversity Committee**

 Branden Born

 Manish Chalana

 Christine Bae

 **International Programing/Groningen**

 Jan Whittington

  **College Strategic Plan Rep**

 Jan Whittington

 **Berney Tenure & Promotion Committee**

 Dan Abramson (Chair)

 Branden Born

**ADMINISTRATION/DIRECTORS AY 2019-2020**

 **Associate Chair**

 Mark Purcell

 **UDP PhD Director**

Qing Shen

 **Built Environment PhD Director**

 Bob Mugerauer

 **Center for Livable Communities Director**

 Branden Born

 **Certificate in Historic Preservation**

 Manish Chalana

**Faculty Service Load - 2019-2020**

**Name** **Department College Total**

Marina Alberti 0

Dan Abramson Berney tenure (chair) College Council Rep 2

Christine Bae Diversity Committee 1

Rachel Berney Curriculum Cm (Chair) 1

Branden Born Diversity Committee 3

 Berney Tenure

 CLC (Director)

Christopher Campbell Curriculum Committee 2

 Admissions Committee

Manish Chalana Diversity Committee Hist Pres Certif (Dir) 2

Sofia Demisi (.5FTE) Admissions Committee 1

Himanshu Grover on Leave autumn 0\*

Bob Mugerauer (.5FTE) BE PhD (Director) 1

Mark Purcell Assoc Chair 2

 Admissions Committee

Qing Shen UDP Phd (Dir) 1

Jan Whittington Internl Programs College Curric Cm 3

 College Strategic Plnng Cm

# Service is to the department or as a department representative on a standing College committee. Does not include service outside of the College.

**Last updated 10/1/19**