# **Department Meeting**

**October 15, 2019**

**Noon – 1:20 Gould 102**

**Agenda items**

|  |  |  |
| --- | --- | --- |
| 12:00- 12:20 | **P&T Review Process** | Campbell/Purcell |
| 12:20 - 12:50 | **MUP Curriculum Update** | Campbell |
| 12:50 - 1:00 | **Open Agenda** | Open |

**Present:** Christopher Campbell, Dan Abramson, Bob Mugerauer, Manish Chalana. Mark Purcell, Larissa Maziak, Qing Shen, Marina Alberti, Rachel Berney, Christine Bae, Branden Born

**Absent:** Himanshu Grover (On leave), Sofia Dermisi, Jan Whittington

**Promotion and Tenure Process**

Rachel Berney is going up for a non-mandatory promotion. There are 3 items you need to be looking at

1. Online materials: A link will be sent to all voting faculty
2. Supplemental materials are in Larissa’s office
3. External letters which are also in Larissa’s office

Day of the vote

Christopher does not have a vote in this process so the meeting will be turned over to Mark.

Meeting:

Begin with an open meeting ….anyone who wishes to speak regarding the tenure and promotion are welcome to contribute information

Main meeting is closed, tenured faculty who outrank candidate must/should be present

Meeting will be led by Rachel’s TMPR committee which is chaired by Dan

The committee will have written a memo making a recommendation based on the materials

Discussion and deliberation from faculty

Vote will be secret ballot

A report of the deliberation will go into the letter from Mark which is a report of the faculty voice

The Chair also provides a letter which speaks on the candidate from the chairs perspective

The completed box of Rachel’s TMPR materials will go initially to the college council, if anything is missing they will get back to us

The college council approved box then goes to the dean and from the dean to the provost office. Non-mandatory cases may be approved a little later than mandatory but all college promotion cases will be announced at the same time.

**MUP Curriculum Update: Retreat notes from Oct 11**

First part or retreat was spent looking at some of the syllabi that were created over the summer. We still need all completed syllabi by the end of October.

Completed syllabi will then be reviewed by faculty, pc, diversity committee and a handful of students

The process to submit the syllabi through the UW curriculum committee takes months.

The retreat also focused on our current specialization model and the possibility to moving to a cluster model. We discussed what clusters are, what they look like and if it makes sense to move forward with these.

A large matrix was created that looked at possible cluster foci and which classes would correlate with these.

**Open Agenda**

After talking with the Dean, UDP is no longer requiring a copy of your FAR autumn quarter. The department collects FARs each spring which is used for merit and kept on file.

APA conference Oct 16 and 17: Marina will be presenting on Thursday

Diversity Committee Potluck on Thursday Oct 17

Faculty Senate is currently focusing on

* Student mental health
* What are the policies of electronic communication for faculty? One conversation that is happening is that Faculty should consider to be employees 24 by 7
* Status of lecturers on campus would possibly make them more of a parallel track to tenure