

Department Meeting

October, 2018

Noon - 1:25 Gould 208J

Agenda items

12:00 – 12:20	Review Chair Annual Goals and other events	Campbell
12:20 – 12:25	Travel Policy Update	Campbell
12:25 – 1:10	Curriculum Retreat Planning	Campbell
1:10 - 1:20	Other Business	Open

Present:

Christopher Campbell, Diana Siembor, Rachel Berney, Bob Mugerauer, Bob Freitag, Manish Chalana, Sofia Dermisi, Phil Hurvitz, Branden Born, Marina Alberti, Mark Purcell, Qing Shen, Larissa Maziak

Travel Policy:

You must present at a conference in order to be reimbursed for travel. We are having to take from other funds to supplement the travel fund. We have \$2,000 for each faculty member.

Review annual Goals:

Chair's Goals for AY 2018-19

- 1) Continue revisions to the MUP curriculum
 - a. Update Core - including revisions and new courses. (Retreat this Friday)
 - b. Address specialization/cluster option. Choose one and begin building courses and supporting elements.

- c. Address thesis/professional project/capstone option. Make a decision, create the policy and any required new course work.
 - d. Begin approval process for new and revised courses. Roll out individual courses in 2019/20; new curriculum in place for entering class 2020/21.
- 2) Continue workshops that began last year on race and equity. Expand workshops to include other areas we want to learn about. Learning and improvement should be part of what we do during our departmental meetings. * Can we connect goal 2 & 3?
 - 3) Make real, substantive progress on meeting the goals outlined in the Equity Plan. This includes further trainings, changes to the curriculum, outreach and admissions process, and hiring practices.
 - 4) Focus on research/scholarship. Are we meeting our expectations as a department? If not what can we do to improve? What can the departmental provide to help?
 - * *Marina: One idea is to set aside one faculty meeting where everyone goes over their goals for the year? Focus should be on all levels of faculty. We want to support our faculty so they can move forward*
 - 5) Develop faculty work load equity policy. Tricky issue that is also tied to the other projects mentioned above. Also begin developing a plan for future faculty hires.
 - **Christopher: We don't currently have a work load policy so it would be a good idea to start the conversation without getting into the weeds. Arch and CM has just revised and or created their own workload policy*
 - 6) Continue to raise our profile in the broader planning community. Reach out and draw in.
 - 7) Raise money. Focus on student support (MUPs, Ph.D.) but also look for resources to support our scholarship and the department as a whole.
 - 8) Other? Input from faculty during the meeting
 - What about talking about coordination/articulation between MIPM and MUP courses.
 - What about looking more closely at internships?
 - Certifications, partnerships, something that brings the community together. Maybe developing a program for a sector.
 - Can we be aware that our funded projects really are small and if we are going to keep this department competitive...we need to figure out how to get more funding and figure out how to publish more
 - Can we have a mentoring process before people submit proposals?
 - Everyone should produce a research and publication plan when people meet with the chair and associate chair.
 - Can we encourage people to take to AICP exam?

Other Business

- This is the 51st year of the UDP PhD program. May 31 is the main event date with other events included. More info to come.
- Urban Ecology Lab celebrates 20 years this year! Event TBD but possibly in May

Curriculum Retreat Planning

UDP Core Curriculum Retreat Agenda **WITH NOTES**

Friday, October 5th, 2018

Pacific Island Room, 2nd floor Ethnic Cultural Center - Happy hour at Agua Verde

Retreat Agenda

9:00 am - 9:15 am - Coffee and breakfast

9:15 am - 9:45 am - Opening

Plan for the day and retreat objectives

Return to the model/review where we're at **KEEP FOCUSED**

Note: Capstone and clusters to be worked on later

9:45 am - 10:30 am - Discussion with everyone

What should students learn in the core? What makes us, us?

In our own words...

Hard and soft skills...

10:30 am - 10:40 am - BREAK

10:40 am - 11:40 am - Small group #1 (initial brainstorm)

What should students learn in this element of the curriculum (see small group list)?

What connections should there be with other classes?

Identify/rank/order:

- learning objectives
- content
- classroom experience
- other key factors?

Small Groups

Table 1. History/Theory-Ethics/Urban Form [Manish]

Table 2. Methods I and II/Capstone Prep [Branden]

Table 3. Planning in Context/Public Participation & Conflict Resolution [Jan]

Table 4. GIS/Digital Practicum (optional)

11:40 am - 12:30 pm - Report back/share feedback

12:30 pm - 1:30 pm - Lunch

1:30 pm - 1:45 pm - Review plan/objectives for afternoon

1:45 pm - 3:15 pm - Small group #2

What should students learn in this element of the curriculum?

What connections should there be with other classes?

- Address feedback & review morning brainstorm
- Draft class description, how fits into core, & 3-7 learning objectives
- Write description and objectives out on butcher paper - put up before break

3:15 pm - 3:30 pm - BREAK

3:30 pm - 4:30 pm - Report back and discuss

4:30 pm-4:45 pm - wrap up, next steps

5:00 pm-7:00 pm - Agua Verde **10 or so people agreed to show up to happy hour**

Questions, Comments?

- **Should we weave back in the comments that were made at the faculty meetings at the end of the year?**
- **It would be helpful if you prepare the most relevant requirements for our students as laid out by PAB so we can look at what is essential at least from the standpoint of the PAB**
- **Can table captains make sure they have knowledge of their table topics prior to the retreat?**

- We can provide syllabi from our program ...if there are syllabi from other programs that you are interested in, you are welcome to share those either prior to or at the retreat
- We're not talking about our current curriculum necessarily... we want ideas to come out on the table but we also want to keep this in motion