

## Department Meeting

October 18, 2016

Noon - 1:20 Gould 208J

### Agenda items

12:00 - 12:10	Approval of 10/4/16 minutes	Campbell
12:10 - 12:40	Guest: Dean John Schaufelberger: RE hiring plan and updates. (This may also include discussion and vote on a part time Lecturer position)	Campbell
12:30 – 12:45	Committee Assignments	Campbell
12:45 – 1:10	Policy Review & Discussion	Campbell
1:10 – 1:20	Brief Announcements: Dept 10yr review; Executive meeting updates.	Campbell and others

**Present:** Sofia Dermisi, Simon Stevenson, Larissa Maziak, Christopher Campbell, Rachel Berney, Phil Hurvitz, Qing Shen, Manish Chalana, Branden Born, Marina Alberti, Mark Purcell, Dan Abramson

PSA Rep: Ariadne Brancato

Welcome to new Real Estate director Simon Stevenson !

### **Approval of October 4 Minutes:**

Christopher moves , Marina seconds

9 yes 0 no 0 abstain

### **Guest Speaker: Dean John Schaufelberger**

John is here today to discuss the progress in developing a Real Estate Department within the College of Built Environments. He will discuss where we are now, where we are going and where we need your help

Last year we were successful in getting funds to hire two new faculty and to start a new minor.

John requested to hire 1 Associate professors and 2 Assistant Professor . The Associate Professor will be leading the undergrad minor. There will be a committee comprised of Sofia, Simon, Qing and Eric Campbell (Chair of the Education committee of the Advisory board.to do the search for all three positions

We need all these faculty to set up the minor and meet the needs of the MSRE program. The first course in the minor will be offered this winter quarter and will be RE 350 Intro to Real Estate. We are looking to have another course in spring as well and by next year, we will go to the Provost and ask for the approval for the minor.

In addition to these three faculty to be hired over the next year, we are in the final process of hiring a part time lecturer. That person is critical because in order to move forward the department which requires a critical mass. The new hires in addition to the existing faculty should constitute a critical mass

The first step is to get a third faculty member in Real Estate and then have those three vote if they are in favor to move forward as a RE department.

Once RE faculty vote to do that then John needs UDP faculty concurrence to move the Real Estate faculty out of UDP and into a RE department.

Once those tasks take place...the CBE college council has to agree to create a new department

Once the college approves then it goes to Senate, then Planning and Budgeting

At the conclusion of that, Planning and Budgeting says yes or no...then it goes to the Provost

The final decision goes to the Board of Regents and John has to defend why we need to have a Real Estate department in the CBE.

Faculty in the RE dept. could have an adjunct appointments in UDP.

Establishing this has no cost....faculty are moving from UDP to RE

The hiring of these three people will be done through UDP.

By the time the three show up RE may already be established

### **Any questions? Concerns?**

Q: Can the department get some relief for participating in the search?

A: The Deans office will provide Admin support...

Q: Is there some compensation or benefit??

A: The long term benefit to the department will be that you don't have to engage in the votes in the future...

Q: Is there a way to spread the load over three departments?

A: Technically we are moving all these as a package, from one department to another.

In the future, there is a hope to maintain that relationship.

Q & C We've taken on the burden over time...

Can there be more support of the search committee....

Because Qing is doing this he will be taken away from duties that only faculty can be compensated...

We need to be creative as to how we can relieve this load to the faculty.

A: It will be a normal search committee and not any more burdensome on committee members than usual

### **Faculty Discussion on Real Estate**

As a department we need to consider how we balance responsibility...and that we commit our time as a faculty maybe too much?

Most of the discussions over the last 15 years have been how can RE and UDP co-exist.

In the end...whoever the new hires are...we want them to be faculty that we want to work with and that will want to work with UDP and RE students.

Moving forward, lets be constructive and think positively that this new faculty will help build a strong ecology by building this program

For the first time, RE wants to include UDP and is considering what will be important to all and they want to work together..

Sofia is willing to take on more responsibility on thesis.

There is no college in the US that has these 5 programs represented and that makes us unique. This elevates the college as a whole.

Moving forward the Real Estate department needs to truly work together and to do that you need a body of faculty.

If there is just focus on the individuals of a departmental faculty...that faculty will just focus on the department...we need to make sure that does not happen

How do we leverage the ability of UDP plus the ability of RE....

UDP has been dealing with RE faculty in the past that were not honest and so the idea of collaboration has not been wanted or an option.

Moving forward what do we want this new faculty to look like. We still have more to discuss...

Student perspective...students are affected by how faculties time is spent. The impacts this year are greater because we are down by a number of faculty members.

### **Any thing else to pass to John?**

Chris will be sending out the advertisements to UDP faculty prior to posting. Sofia is looking for input on what they are looking for in this faculty, for example housing and we also need faculty who could support on thesis.

When faculty members are committed in silos you tend to close your mind. This new department should be looked at as a positive and the new possibility of working more collaboratively.

For example, research in RE could and should be a college research center...

The faculty would like John to consider some form of tangible compensation for the amount of time this department has spent over the years supporting the Real Estate department

**Real Estate Part Time Lecturer Vote: Pike Oliver**

Pike was appointed as a UDP Affiliate Instructor earlier this year. We need to reclassify him as a Lecturer Part Time as he is taking on a larger role and will be teaching 3 or 4 courses this year

He is well qualified

Rachel worked with him on ULI and was impressed with his dedication to students and the amount of time he volunteered

Branden moves to appoint Pike Oliver as Lecturer Part Time

Qing seconds

10 yes 1 abstention 0 no

**URBDP Committee Assignments AY 2016-2017:**

Committee	Faculty Member * = Chair	Notes
Associate Chair	Mark Purcell	
Associate Dean for Research	Marina Alberti	
Dir PhD Urban Planning	Marina Alberti	
Dir Interdisciplinary PhD	Bob Mugerauer	
College Council	Manish Chalana	3rd yr of 3 yr appointment
College Curriculum Com	Manish Chalana	3 <sup>rd</sup> yr of 3 yr appointment
College Senator (faculty senate)	Jan Whittington	2 <sup>nd</sup> yr of 2 yr appointment
Dept curriculum Committee	Dan Abramson (Chair)	Fall only; on leave W, Sp
	Manish Chalana	Will serve as chair wint & spr
	Rachel Berney	
	Christine Bae	On leave fall
	Jan Whittington	Fall only; on leave W, Sp
	Sofia Dermisi	
MUP Admissions Committee	C. Campbell	
	Mark Purcell	
	Himanshu Grover	

Diversity Committee	Branden Born (chair)	
	Manish Chalana	
	Christine Bae	On leave fall
RE Search Committee	Sofia Dermisi (chair)	
	Simon Stevenson	
	Qing Shen	
H review committee	Qing Shen - co-chair	
	Jan Whittington/Born	
	Dan Abramson	

**Policies:**

**Outside work** Make sure it does not affect your UW work and you need to get permission from the chair prior to doing that work

**UW Resources**...you do have to be careful about using UW resources for personal use.

**Gender neutral pronouns?**....may need a new memo

**Travel Fund policy**

Must serve on panel or speak at a conference in order to be reimbursed for travel,  
This year, each faculty will be allotted \$3000 from July 1 2016 to June 30 2017

We talked about having a two year policy and perhaps we could roll over funds not used in one year to the other.

If we broaden to things other than conferences...then the line becomes vague

Is there a benefit to have a little bit of funds to cover small costs for memberships and paying students..

When Qing was chair there was certain amount of faculty that don't go to conferences...

Can there be two separate funds..

Can we tie in membership dues as travel? Like AICP

Should we have Manish re draft a two year proposal?

**Announcements:**

UWT is starting a new Urban Design undergraduate program

They would like to work together with the idea that these students would go on to apply to our MUP program

**CBE exec meeting:** UW is requesting a 2.1% tuition increase and a 4% salary increase for faculty. They are asking for full funding of students needs.

We have to do our 10 year review...We need to decide when...Winter 18 . We need names of people 8 from UW 8 outside..