

**URDP Faculty Meeting Agenda**

**November 18, 2014**

**Noon-1:20 Gould 208J**

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|---|-------------|
| 1. Approval of October 28 <sup>th</sup> meeting minutes   | 12:00-12:05 |
| 2. Introduction of visiting scholar Zhang Yin (Abramson)  | 12:05-12:10 |
| 3. Vote on visiting scholar application Ms. CHEN Hong (Abramson)  | 12:10-12:15 |
| 4. Vote on visiting scholar application Professor Hong Zhang  | 12:15-12:20 |
| 5. Vote on RE faculty appointment (Dermisi)   | 12:20-12:30 |
| 6. Discussion of online course evaluations – guest Nana Lowell, Director<br>of Office of Educational Assessment (OEA) | 12:30-1:00  |
| 7. Discussion and vote on MUP/MPH concurrent degree (Fritz)   | 1:00-1:10   |
| 8. Strategic Planning update (Born)   | 1:10-1:20   |

Attendees: Christopher Campbell, Larissa Maziak, Dan Abramson, Michael Lindell, Qing Shen, Mark Purcell, Zhang Yin, Bob Mugerauer, Fritz Wagner, Sofia Dermisi, Phil Hurvitz, Marina Alberti

12:05 Mike Lindell introduces himself

12:10 Dan introduces Zhang Yin

Marina makes announcement re the research monthly meeting of the college. Please rsvp if you plan to come

Ann Moudon arrives 12:09

Oct 28 Meeting minute approval

Marina moves to approve

Anne Seconds

No discussion

Vote:

10 approved

0 no's

0 abstained

Application of Chen Hong to become a visiting scholar:

She has worked in the field with Dan This would be the first time that the faculty Dan works with in his China studio will come to visit.

She's currently applying for funding and would start September 2015

Anne moves to approve

Qing seconds

No discussion

Vote:

10 approved

0 no's

0 abstained

Application for Hong Zhang to become a visiting scholar:

Anne met him ten years ago and he is currently Dean of the City and Urban school at University of Finance and Economics

Anne went to visit him in September. He is looking to come for a couple of months

Dan moves to approve

Qing Seconds

Vote:

10 yesses

0 no's

0 abstained

We will re send the rules on the number of scholars we can have in the department. What is the commitment on the faculty to get the person sorted once they are here? How much is the visiting person working with the faculty etc

Jan Whittington arrives 12:17

12:20 Sofia and Real Estate:

There is vacancy for an RE law course. Sofia created a larger pool of candidates from what was originally present and the real estate have settled on a couple potential candidates. Sofia provided the department with the CV's and letter of recommendation for Scott Osborne and John Fandell to teach the course as a team.

12:25 Don Miller arrives

The teaching position would be lowest rank of affiliate

Anne votes to approve Scott Osborne and John Fandell on hiring these two affiliate faculty on the non-academic track "lecturer" affiliate faculty

Dan seconds

No discussion

Vote:

12 yesses

0 no's

0 abstained

12:30 Nana Lowell from IAS to discuss online vs paper evaluation

Movement toward online evaluations

Main concern is that people have experience with drop off rates

3 years ago they changed the way people submitted evaluations Currently course evaluations are online.

Over the three years they have focused on different aspects of the online evaluations.

The first year they highlighted student survey part

The second year admin roles are greater

Third year they worked with the law school and that program is now is totally online

The online forms are the same that you've seen on paper.

A URL is sent to students

Faculty interface to look at results and add anything...

Faculty can order themselves but it's a bit old

Departmental admins can order for instructors

The college would make the decision whether or not comments are seen.

Students tend to respond more if its on a laptop

Mobile responses unknown

Online responses are much more varied...

Other colleges experience is varied...every dept. has it's own culture.

Response rate article passed around:

How to get better responses?

Student notes when you set aside time it really makes a difference

Course results are available on the course catalog

Anne asks about content of form questions?

Forms are constant and any specific changes would have to come from faculty

Larissa will send out emails to individuals asking how they would like to do the forms

Branden arrives: 1:02

Fritz discusses the concurrent degree MUP/MPH and requests approval

Don Miller: Points out there are a lot of pre reqs in the proposal such as Biology and Physics that may alienate the MUP students

Conditional vote based on prerequisites of all the sciences??

It's suggested there are too many questions to vote today.

Marc votes to table the vote

Phil seconds

Vote:

10 yeases

1 abstain

1 no

Website renewal discussion

Abby in the Dean's office has a committee, which is working with representatives from departments to get input. If you have anything you would like to see on our future website, email Diana who is our departmental rep.

Strategic Planning Meeting is booked for Dec 5<sup>th</sup> from 12-00 to 4:00 Branden will provide materials from the Spring meeting as well as an agenda prior to the Dec 5<sup>th</sup> meeting

Meeting adjourns at 1:20