

URDP Faculty Meeting Agenda
September 30, 2014
12:00-1:20
Gould 208J

Facilitator: C. Campbell, Chair
Minutes: L. Maziak, ATC

Attendees: Chris Campbell, Larissa Maziak, Mark Purcell, Sofia Dermisi, Don Miller, Bob Mugerauer, Jan Whittington, Qing Shen, Bob Freitag, Manish Chalana, Marina Alberti, Christine Bae

I. Information: (10 mins)

Announcements:

Chris Campbell Welcome first faculty meeting of the year.

New procedures:

Chris will try to send out an agenda one week prior to the meeting so everyone is informed and we can focus more on the work at hand.

For voting in general, outside of personnel, matters we have 19 voting faculty so we need to have 10 for quorum.

Chris will send out the list of voting faculty to everyone

Manish will not have a vote while he is on sabbatical

Sofia will have a vote welcome Sofia!!

Brandon was going to make an announcement re planning process....The departmental strategic plan is out of date. The PAB is coming up and is based in part on our strategic plan for the MUP program. Between now and the site visit we hope to have a planning process that produces a new Strategic Plan. Branden wants to include a retreat on either a Friday afternoon or Saturday.

Everyone raised his or her hand to have the retreat on Friday

12:13 Anne Moudon and Phil Hurvitz arrive

Review of tenure procedures:

Our process in the dept. is to discuss the candidates over two faculty meetings. The first one is open for people who don't have a vote so that they may share information they think is relevant. This is an open conversation but it is still confidential; conversation doesn't leave the room or get shared with the candidates.

Jan can contribute to Chris Bitters' and Chris Bitter can contribute to Jan's

Over two weeks people need to review the career dossier's for both candidates which are available in Larissa's office. Letters should be ready by October 2nd

Mark Purcell: In regard to letters: if the confidentiality of the reviewers is compromised...the tenure process can be ruined. The only people who can see the files are people who can vote.

12:15 Arrival Barbara Endicott

Qing Shen: Are the tenure committees open to input after today? Ans: Yes, people may submit letters, which will be added to the confidential files.

II. Vote: College Council Representative (10 mins)

First vote is college council

Mark Purcell is currently on the college council. Mark's tenure is up and he is not eligible to be on the council again unless we can't find anyone else. Christine Bae is nominated but has not had time to consider.

Christopher **tables vote; vote will be by email.** Sent out by Friday.

III. Vote: Fritz Wagner change of status from Research Professor to Research Professor Emeritus. (5 mins – by secret ballot)

Don Miller motioned to be appoint Fritz Wagner to Research Professor Emeritus status. Motion seconded. Discussed. Vote. Eligible voters only participate.

7 yeses in favor in appointing Fritz Wagner to Research Professor Emeritus Status
0 no's. 0 abstentions

IV. Vote: Approval of Updated TPRM Guidelines (10 mins)

Next vote is the new TPRM guidelines

Anne and Mark collaborated on the document....The guidelines have to meet the faculty code of the University.

The current problem with the department guidelines is if the chair is an Associate Professor or lower, he or she may not preside over certain promotion and tenure processes. The solution is to appoint a Chair's Designee at the Professor level.

The changes to the document provide for the appointment of a Chair's Designee for matters related to promotion and tenure.

In our current situation Mark Purcell was named as the Chair's Designee.

The changes to the document do not change any of other processes.

Branden Born arrives 12:29

**Marina starts motion. Anne Seconds. Discussion. Vote:
12 yeses, 0 no's, 0 abstentions. Passed**

V. Discussion: Chris Bitter (20 mins)

VI. Discussion: Jan Whittington (20 mins)

VII. Adjourn 1:20